



# RUSSELLVILLE AQUATIC CENTER

## Pool Contract for Use

*If you have any questions concerning your rental call 479-890-7946*

Today's Date: \_\_\_\_\_

Name/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Representative's Name: \_\_\_\_\_

Home/Cell PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

2<sup>nd</sup> Representative's Name: \_\_\_\_\_

Home/Cell PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

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### **FOR PRIVATE PARTIES ONLY**

**The pool manager will schedule lifeguards for your event. To schedule the correct number of guards, please mark the attendance for your party. This includes everyone that attends, not just the swimmers.**

*Due to liability issues, you will be limited to the attendance number you mark.*

\* \_\_\_\_\_ Estimated total of attendance. (Cannot exceed 150 people without approval)

\*Inflatable Rental? \_\_\_\_\_ Yes \_\_\_\_\_ No (This fee is an extra \$50.00)

**\*THIS FIELD CANNOT BE LEFT BLANK FOR PRIVATE PARTY RENTAL**

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EVENT (Birthday, Reunion, etc...) \_\_\_\_\_

EVENT DATE: \_\_\_\_\_

EVENT WILL BEGIN AT \_\_\_\_\_ AM/PM END AT: \_\_\_\_\_ AM/PM

ATTENDANCE EXPECTED: \_\_\_\_\_ (Max. 150 for Private Party, 20 for 1 party room rental, 40 for 2 party room rentals)

**Parties book on a first come, first served basis. Payment is required in full before the party can be booked into our system.**

**NOTICE:** All pool and park policies apply during pool parties. These rules include: The use of any tobacco product is not allowed in a city park or a city owned facility. (City Ordinance #1847) Designated smoking area is in the parking lot. Alcoholic beverages and/or gambling are not allowed in city owned facilities. Pets are not allowed at the pool. **You will be expected to clean up any food or drink brought into the party room area.** No object may be brought into the pool unless it is made for pool use. Only swim diapers are allowed in the pool. **NO REGULAR DIAPERS ARE ALLOWED.**

**IN THE EVENT OF INCLEMENT WEATHER,** contact the number listed at the top of the first page. Your event will be rescheduled for a later date. Pool parties will not be allowed during storms where lightning is 3 miles or closer to the facility. If a decision is made by the pool manager to cancel a party due to inclement weather, the manager will attempt to notify the persons listed as representatives on this contract.

**Pool Party Refund Policy-** No refunds will be available for cancelled parties. You will be able to reschedule for a later date.

The undersigned, who is to be in charge of the event and a representative of the using organization, is eighteen (18) years of age or older, and agrees that the leasee will be responsible to the Russellville Recreation and Parks Department for the use and care of the department's facilities and property. The lease will conform and comply with all park policies. The lease further agrees to hold the City of Russellville and their employees harmless against any and all liability.

\_\_\_\_\_  
Signature of Representative

-----**For Office Use Only**-----

Rental Fee: \_\_\_\_\_

Date Received: \_\_\_\_\_

Party type: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

Payment Method: \_\_\_\_\_

**(Please attach a copy of the receipt/Invoice)**

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Aquatic Center Manager