

**RUSSELLVILLE AIRPORT COMMISSION
MINUTES
DATE 1/29/2019**

MEMBERS PRESENT:

Bill Rowlett X
Kevin Burnham X
Tommy Littleton X
Paul Horney X

Dwight Talburt X
Les Teaff ABS
Bill West X

GUESTS:

Radio _____
News Sean Ingram **X**

Bob Chatman X

Rick Harrell ABS

Mayor Richard Harris X

Airport Manager:
Keith Frazier X

Meeting Started at 6:00 PM

Introduction of Mayor Richard Harris- Dwight Talburt

Accept the Minutes 11/27/2018 Passed 6 - 0 with 1 ABS

Motioned by: KB

Seconded by: BW

Manager's Report

Jet A Sales in November 2018: 8395 gallons

Jet A Sales in December 2018: 4260 gallons

AVGAS Sales in November 2018- 2186 gallons

AVGAS Sales in December 2018- 2257 gallons

Total Fuel Volume in Novmeber 2018- 10581 gallons

Total Fuel Volume in December 2018- 6517gallons

**Self Service Statistics November 2018:765 gallons 65 sales,34.99% of AVGAS
Volume, 0.07% of Total Volume, Average 11.77 gallons per sale**

**Self Service Statistics December 2018 :669 gallons 57 sales, 29.64% of AVGAS
Volume, 10.27% of Total Volume, Average 11.74 gallons per sale**

**End of November 2018 YTD Fuel Volume : 89,902 gallons which is a
14.12% decrease compared last November2017**

**End of December 2018 YTD Fuel Volume :96,419 gallons which is a 14.77%
decrease compared to December 2017**

Financial - Accounts Receivable Aging for November 2018: -0>90,0>60

Financial - Accounts Receivable Aging for December 2018 :0>90, 3>60

City Hanger Occupancy in November 2018 was :70.88% City Enclosed Hangar 100% City Shade Hangars 40 % Private Hangars 100%

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Self Sufficiency for November 2018 : 92.69% / 69.66%

Self Sufficiency for December 2018: 78.10% / 70.22%

MANAGER’S REPORT / FINANCIAL REPORT:

Accept the Manager’s Passed 6 - 0 with 1 ABS

Motioned by: BR

Seconded by: BW

OLD BUSINESS

1. Arkansas Dept. of Aeronautics Grant Update Bob Chatman - Completed repairs to Taxiway G including some additional areas found that needed repair. Crack Sealing the Runway was delayed due to weather.
2. CIP update for FY 20 ' - CIP changes were made. Taxiway G was added to the main runway overlay project. Looking at pursuing Federal Funds for additional hangar space. Will consider additional changes to the CIP if funds are available.
3. Position Opening for weekend attendant - Tristan Taylor has been hired to rplace Aaron as a weekend attendant.

NEW BUSINESS:

1. Possible changes to CIP to use AIP funds for Hangar Development and ADA funds for paving projects. - Covered in item 1 Old Business.

2. Late Agenda Item: Mark Mobley Lease Proposal for Hangar 10 East (Laseter Hangar) - Mark Mobley requests taking over lease of Bld. 10 East for a Commercial Aviation Business that would provide Pilot Training, Aircraft Rental, and Aircraft Maintenance. The request from River Valley Security, Mark Mobley Individual, and Gear Up Inc., as a Partnership also requested that the Hangar Lease include 1 additional year to be added to the lease. Motion to approve the Lease proposal as requested by KB, 2nd by TL, motion passed 6-0 with 1 ABS.
3. 2019 Commission Officers were voted on by the Commission. Motion by TL to keep Dwight Talburt as Commission Chairman, add Les Teaf f as Vice Chairman, and retain Tommy Littleton as Commission Secretary, 2nd by BR, Motion passed 6 - 0, with 1 ABS.
4. City owned Hangar wiring was discussed. Some hangars are served through other hangars, and to provide separate services will be considered.

MISCELLANEOUS:

MEETING ADJOURNED : 7:16 PM