



## Historic District Commission

**Minutes of Regular Meeting**  
**Thursday, October 7, 2010**  
**6:00 p.m. @ Russellville City Hall**

**Commissioners Present:**

Suzanne Alford-Hodges, Vice-Chair  
Judy Galloway  
Linda Carnahan

Jim McKenzie  
Steve Newby  
Ann Irwin, Chair

**Commissioners Absent:**

None

**Also Present:**

David Harris, City Planner/HPO

Trey Smith, City Attorney

**Approval of August Minutes**

Motion to approve the minutes from the Called Meeting on August 18, 2010 as presented was made by Ms. Carnahan, seconded by Ms. Galloway, and carried unanimously.

**Streett Building Window Replacement**

Mr. Jimmy Streett was present to request a Certificate of Appropriateness to reinstall windows on the north façade of the Streett Law Firm building at 107 West Main Street. The original window openings were closed years ago, but their structural elements were not removed. The new windows will duplicate the size and shape of the originals, based on comparisons with early photographs of the building provided by David Vance.

Mr. McKenzie asked if the window frames would be brown, to which Mr. Streett replied that they would be white, as they seemed to be in the Vance photograph. Ms. Alford-Hodges asked if only the three front windows were being replaced. Mr. Streett replied that three on the front (north) facade would be replaced, and two on the rear (south). He added that there would be no shutters. Mr. Streett closed by stating that Nancy Lowe, Design Consultant for the Arkansas Historic Preservation Program, had favorably reviewed the proposed replacement windows and installation method.

Ms. Galloway moved to approve the request for Certificate of Appropriateness and was seconded by Ms. Carnahan. The motion passed unanimously.

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### **Barbecue / PowerPoint Presentation**

Ms. Hodges, Ms. Carnahan and Mr. Newby determined to meet on Friday morning to discuss the presentation. Discussion followed, resulting in consensus that organizing the barbecue event might be retarding work on completing the presentation itself. It was determined that the initial presentations would be given at regularly scheduled meetings of groups with downtown connections or affiliations (such as Russellville Downtown Association) rather than at a special event. Ms. Alford-Hodges stated she would find the date/time of the next RDA meeting.

The issue was raised of reaching the tenants or owners of downtown buildings who are not RDA members. The question was raised as to whether they should be identified and, with permission from RDA, invited to the meeting. On a related note, Mr. Newby stated that John Harris had made progress on his building-by-building assessment of vacant downtown properties, but had worked mostly from outside the buildings, and was hoping to get permission to do interior assessments on more of them.

### **Downtown Utility Pole Repainting**

It was reported that sanding had begun on some of the downtown utility poles designated for repainting, and that a request was headed to the City Council asking for funds to repaint several additional poles not originally included in the project.

### **Potential Candidates to Fill Open RHDC Seat**

Mr. Harris reported that Ms. Donna Martin would be named by the Mayor to fill the empty RHDC seat. The appointment would take place at the October 21 City Council meeting and no objections were anticipated.

### **Other Business**

A suggestion was made for Mr. Harris to check with the Mayor and the City Clerk to see about having a representative from RHDC regularly give short updates of RHDC affairs to the City Council at their monthly meetings.

### **Adjournment**

Meeting adjourned at 6:35pm.

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Ann Irwin, Chair

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