

RUSSELLVILLE RECREATION AND PARKS COMMISSION
Minutes from Monthly Meeting
September 13, 2011

Present: Marvin Collier, Andy Hatley, Theresa Herrick, Mack Hollis, Mike Johnston, Chloe Lieblong
Absent: Steve Olson, Mark Tripp
Person Recording: Kelli Nealy
Guests: Ron Knost, Brooke Smith-RV Leader, Whitney Snipes-The Courier, Students from ATU Rec. & Park Admin. Class, Amy Tarpley

The meeting was called to order at 12:05pm.

Chloe Lieblong made a motion to accept the minutes from the August meeting. Andy Hatley seconded the motion, and the motion passed.

Old Business

A. Splash Pad-The commission voted during the 4-12-11 meeting to pursue a project with the Junior Auxiliary of Russellville that involves placement of a splash pad in a city park. A proposed project design was shown to the commission. The splash pad would be on a 30' x 20' concrete pad with 16 nozzles in the ground that shoot water, a water umbrella, flower shower, and fire hydrant soaker. Junior Auxiliary plans to donate approximately \$6,000 in equipment, however additional equipment must be purchased to convert the unit to commercial use. Expenses for installation and additional equipment are estimated at \$25,000. The project will be funded by sponsorships and donations. City Park was chosen over Hickey Pool as the best location because of the limited amount of time the pool is open. Marvin Collier made a motion to begin the donation campaign. Andy Hatley seconded the motion, and the motion passed.

B. Capital Project #22 (Trail)-Only two capital projects remain unfinished. One of the projects consists of construction of a multi-purpose trail at the Russellville Ski Area. The commission was shown a layout of the trail system. The proposed trail will eventually connect to Orbit Lane. The tentative start date is October.

C. Capital Project #3 (Park Amenities)-The capital account designated for park amenities also remains in process. Park amenities consist of park furniture such as picnic tables, benches, misters, and trash cans. The commissioners were shown slides of the wooden picnic tables at James Park and City Park that need to be replaced with metal ones. A recommendation was made to transfer the account balances from the completed capital projects to park amenities in order to replace some of the older park equipment. Chloe Lieblong made a motion to transfer the funds to the park amenities account. Marvin Collier seconded the motion, and the motion passed.

New Business

A. Refund Policy for Pool Parties-In response to a pool party cancellation without adequate notice, it became evident that a refund policy for pool rental fees was needed. A proposed policy was read to the commission. The policy states that a two week notice must be given to receive a full refund, unless the cancellation is made because of weather or for reasons deemed necessary by the department. Chloe Lieblong made a motion to adopt the policy. Mike Johnston seconded the motion, and the motion passed.

B. Hickey Park Marquee Sign-A park sign is needed at Hickey Park. There have been two signs placed at the main entrance of the park by the gate, but the signs were destroyed. A diagram was shown of the proposed two-sided marquee sign. The new sign will be located in the middle of the main parking lot on the northern edge. Funding will be pursued through the Advertising & Promotion Commission. Costs will be presented at the next meeting.

General Update

A. Capital Projects 2011-Six of the eight capital projects scheduled to be completed in 2011 are finished. Pictures were shown of the completed projects.

B. Monthly Report-The commissioners received a copy of the department's monthly report.

C. Upcoming Events-A schedule of upcoming events was given to the commissioners.

D. Future Agenda Items- Budgets
 Splash Pad
 Hickey Park Marquee Sign
 Future Capital Projects

The meeting adjourned at 1:00pm