



CITY OF RUSSELLVILLE
Planning and Zoning Department
 220 N. Knoxville
 Russellville, AR 72801
 Telephone (479) 968-2406; Fax (479) 968-2358

APPLICATION TO THE RUSSELLVILLE PLANNING COMMISSION FOR A SPECIAL USE PERMIT

All items must be completed. Mark "NA" if Not Applicable. If additional space is needed, attach more pages to this form. Failure to provide a complete application could result in postponement of application being heard before the Planning Commission.

PROPERTY

Address:

Legal Description:

PROPERTY OWNER - WHO IS THE PROPERTY VESTED TO?

Name

Address

Telephone

E-mail

PERSON FILING APPLICATION (IF OTHER THAN OWNER) - Attach Appointment of Agent with Application

Name

Address

Telephone

E-mail

ZONING CLASSIFICATION:

INTENDED USE OF THE SITE:

(THERE ARE) (THERE ARE NO) DEED RESTRICTIONS PERTAINING TO THE USE OF THIS PROPERTY. ANY ARE DESCRIBED AS:

APPLICATION SHALL INCLUDE:

1. Survey or professional drawing of the property
2. Site plan showing the following:

A. Vicinity Map	F. Type of surface for parking.
B. Intended Use of the Property	G. Proposed Landscaping
C. Location of Buildings on the Property	H. Proposed Signage - Design and Location
D. Access and Egress Driveways	I. Elevations of Existing and Proposed Buildings (show what it will look like, including material)
E. Proposed Parking	
3. Show names of landowners and existing land uses within 200 feet of the boundary line of the property
4. Any other material or information pertinent to the request which the Planning Commission may require.

Under penalties of perjury, I declare that I have examined this application/petition, including accompanying materials and states, and to the best of my knowledge and belief, it is true, correct, and complete.

Appeal Process: Any Applicant aggrieved by the determination of the City Council may, within thirty (30) days of such decision, appeal the determination of the Council to the Circuit Court of Pope County, Arkansas.

SIGNATURE OF REPRESENTATIVE:

SIGNATURE OF OWNER:

DATE: