



RUSSELLVILLE FIRE DEPARTMENT
POLICY MANUAL

Policy Number:
Section:
Original Date:
Revised Date:

PURPOSE

The purpose of this policy is to delineate the operational framework for the Paramedic Field Training Orientation (FTO) Program within the Russellville Fire Department (RFD), thereby ensuring standardized and comprehensive training and oversight for newly hired paramedics.

POLICY

This policy establishes the minimum proficiencies and educational benchmarks required of any newly hired paramedic or recent graduate employed by the RFD. Each participant is allocated a maximum of ninety (90) calendar days to complete the program, culminating in a mandatory assessment checkoff administered by the Training and EMS Division. This assessment is designed to evaluate each participant's competency and self-assurance across basic emergency scenarios. The final skills assessment will comprise one medical scenario, one trauma scenario, and one cardiac scenario. In the event of failure in any of these scenarios, the participant shall be granted thirty (30) calendar days for retraining and remediation, after which a subsequent assessment will be conducted by the RFD Medical Director.

The assigned Field Training Officer (FTO) bears the responsibility of ensuring that the designated paramedic trainee is appropriately trained and meets the documented departmental standards.

The Paramedic Field Training Program Schedule and Skills Competency Checklist provide detailed explanations of the process and the requisite skills for successful completion, which must be formally validated by the respective FTO. While participating in the FTO program, trainees are authorized to function as a paramedic only when under the direct and continuous supervision of their assigned FTO. They are prohibited from operating as a paramedic in any capacity without the direct supervision of their respective FTO. Only personnel officially designated as FTOs are permitted to supervise and train these new paramedics. The official roster of approved FTOs shall be maintained by the EMS Division, with the RFD Medical Director providing personal authorization for each FTO to train and educate in accordance with departmental policy.

Approved

A handwritten signature in black ink that reads "T. Kirk Stone".

Fire Chief