



RUSSELLVILLE FIRE DEPARTMENT
POLICY MANUAL

Policy Number:
Section:
Original Date:
Revised Date:

PURPOSE

This policy defines the time, and manner in which all RFD shift personnel shall report for duty. All RFD shift personnel shall be responsible for obeying this policy.

POLICY

Members assigned to fire companies shall report for duty at their assigned stations not later than 0730 hrs.

Members shall report for duty attired in the prescribed uniform, presenting a neat, clean, well-groomed appearance.

The first priority of all members upon reporting for duty shall be to ensure that all apparatus and equipment is prepared for immediate response.

Organizational and interpersonal dynamics, as well as training and experience weigh heavily into "balancing" the shifts and station assignments. Although members receive an initial station assignment, they will regularly have to work at other stations to supplement staffing due to vacation, sick leave, and other variables.

Members assigned to a fire company shall not leave their post of duty without the permission of their company officer. Company officers shall not leave their post of duty without the permission of their Battalion Chief.

Work Duration

Members on shift are assigned to a 48/96 schedule. The 48 hour shift consists of (2) 24 hour shifts followed by 96 hours of scheduled off time. Members assigned to shift work will not be mandated to work beyond 72 hours. Members may voluntarily work up to 96 hours straight. The Fire Chief must approve any member working beyond the limits established by this policy.

Approved

Fire Chief