



RUSSELLVILLE FIRE DEPARTMENT
POLICY MANUAL

Policy Number:
Section:
Original Date:
Revised Date:

PURPOSE

The purpose of this policy is to provide a systematic process for the inspection and evaluation of physical resources annually.

All personnel shall be familiar with this policy.

POLICY

Members of Executive Staff shall see that inspection of the following resources are conducted annually and documented in the records management system.

Personal Protective Equipment – Inspection of PPE shall occur by trained company officers each August. This information shall be recorded and submitted to the officer in charge of uniforms by August 31st of each year.

Facilities – Inspection of all fixed facilities shall occur each August by at least two members of Executive Staff. Inspection of facilities shall include all areas inside and outside, as well as concealed spaces and appliances. This information shall be recorded and submitted to officers assigned to those stations for repair.

Apparatus – All apparatus (including fire companies, trailers, staff vehicles, etc.) shall be inspected each August. The inspecting members shall inspect the following vehicular components: brake system, exhaust system, fuel system, cab condition, exterior components, lighting devices, steering mechanism, windshield, pump panel (if applicable), pump (if applicable), frame, tires, wheels, suspension, engine compartment, drivetrain and auxiliary equipment (generators, etc.). This information shall be recorded on an inspection report and submitted to Executive Staff by August 31st of each year.

Approved

Fire Chief

1 of 1