



RUSSELLVILLE FIRE DEPARTMENT
POLICY MANUAL

Policy Number:
Section:
Original Date:
Revised Date:

PURPOSE

The purpose of this policy is to ensure proper documentation exists in the event a patient refuses medical treatment from Department personnel.

It is the responsibility of the responding Paramedic, or Commanding Officer in the event no Fire Department Paramedic is present, to ensure patients refusing treatment sign the Release of Liability/Treatment Form.

POLICY

The following procedures shall be adhered to during those incidents once a patient states they do not wish to receive treatment:

1. Present to ALL patients that are refusing treatment the Release of Liability/Treatment Form for their review and signature. Ensure the patient has read and understands the form. In the case of a minor, present the form to the parent or guardian for signature. The completed form **MUST** include the signatures of the **patient** (or parent/guardian), **witness**, and **Fire Department Paramedic or EMT**.

Note: RFD personnel will not need to get a release signed if PCEMS has a form completed.

2. When RFD is on scene prior to the arrival of PCEMS, notify the dispatcher by radio to inform the responding Pope County EMS (PCEMS) unit the patient's refusal of treatment (and/or transport).

Note: Fire department personnel should not cancel the responding PCEMS; the decision to cancel their response should be the responsibility of their responding paramedic.

3. Upon completion, the form shall be forwarded to the RFD Administrative Assistant for proper filing
4. When filling out the incident report in Firehouse note that RFD personnel or PCEMS had a Release of Liability/Treatment Form completed.

Approved

Fire Chief

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