



RUSSELLVILLE FIRE DEPARTMENT
POLICY MANUAL

Policy Number:
Section:
Original Date:
Revised Date:

PURPOSE

The purpose of this policy is to provide guidelines and procedures for maintaining adequate and equitable emergency response coverage for the City of Russellville.

POLICY

City Coverage

It shall be the responsibility of the On Duty Battalion Chief to ensure that fire stations are staffed in the most effective way possible, while still maintaining minimum staffing requirements on all apparatus. To facilitate desired coverage of the city, companies should maintain integrity of their first-due coverage area whenever possible.

Exceptions include:

1. Emergency responses in other Fire Management Areas
2. Orders of superior officers
3. Maintenance needs (e.g. driving for a part)
4. Training and Department Business (e.g. minimum company standards, Class at the Training Center or other location)
5. Decisions made by the Company Officer in the immediate, best interest of the company and/or department.

Move-Ups

In the event of a large influx of emergency incidents, the On Duty Battalion Chief shall have cause for apparatus in outlying stations to be moved to centrally located stations. The Battalion Chief has the authority to control or cancel scheduled and non-scheduled non-emergency activities. If RFD resources are not adequate to provide adequate coverage, then a mutual aid request for a move-up shall occur. When placing a mutual aid request for a move-up, the type of resource requested shall be explicit.

In the event the On Duty Battalion Chief is committed to an incident and unable to provide adequate guidance on city coverage, Pope County 911 shall have responsibility for initiating move-ups.

Moved-up companies retain their normal identity ("*Engine 2 out of Central Station*").

Approved

Fire Chief

1 of 2



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The need for move-up companies will be evaluated whenever:

- A working fire is declared
- Three (3) or more units are committed to an incident in an outlying area
- Simultaneous working incidents occur in one area of the City
- Coverage in an area is compromised
- Two (2) or more adjacent first management areas will be uncovered for more than 30 minutes.

If overall coverage in the City of Russellville falls below four (4) engine companies and one (1) ladder company, Dispatch will immediately recall off duty personnel to staff reserve companies if necessary.

Approved

Fire Chief

2 of 2