



## **PURPOSE**

The purpose of this policy is to provide guidance and process for the completion of a post incident analysis. This process serves to improve department capability through the systematic review of performance at emergency incidents.

## **POLICY**

Because of the dynamic nature of emergency responses, incidents where significant resources are committed should be reviewed to ensure that performance is constantly being analyzed and improved.

A semi-formal or informal after incident analysis can be conducted on any incident at the discretion of the company officer; however, they are required to be performed anytime the following criteria are met:

1. A civilian fatality occurs, resulting from the fire or rescue incident
2. Large diameter hose line is deployed and charged at an incident
3. A firefighter suffers an injury, resulting from a fire or rescue incident
4. Scene time in excess of 2 hours, at a fire, rescue, or hazardous condition incident
5. Entry to a hazardous atmosphere occurs in Level A or B PPE
6. Any mass casualty incident
7. Any incident where the incident commander, company officer, or transport unit feels there is sufficient cause for a formal review
8. Prolonged extrications or entrapments that require the use of pneumatic lifting bags, shoring or other technical rescue equipment

The Incident Commander is responsible for initiation of the formal Post Incident Analysis (PIA) process following every major incident or whenever directed to do so by the Fire Chief.

The Shift Commander is responsible for serving as PIA chairman at all formal post incident analysis.

The Shift Commander is responsible for preparing a summary report based on information obtained during a formal PIA and ensuring that the Fire Chief, Division Chief of Professional Standards, and the officers involved in the incident receive a copy of the summary. The Shift Commander is also responsible for maintaining a file of all the formal PIA summary reports.

Approved

Fire Chief



RUSSELLVILLE FIRE DEPARTMENT  
POLICY MANUAL

Policy Number:  
Section:  
Original Date:  
Revised Date:

Post Incident Analysis

The Post Incident Analysis (PIA) is a formal presentation that is developed by the Incident Commander and presented to those responders who were present at the incident. The PIA should cover the following topics:

1. Incident type, date, and number
2. Initial dispatch information
3. Pre-arrival size-up
4. Arrival size-up
5. Initial actions and assignments
6. On-going actions and assessments
7. Greater alarm or additional resources activated
8. Incident termination (Should include patient outcome for EMS incident PIAs)
9. Lessons learned

A copy of any applicable 911 calls and radio audio should be requested from the dispatch center through the Division of Professional Standards. Pictures taken during or after the incident should be used as visual aids whenever possible. Any presentation developed shall be kept and shared with all department members

Approved

Fire Chief