

# RUSSELLVILLE HISTORIC DISTRICT COMMISSION

## AGENDA

Regular Meeting - Thursday, October 28, 2021

6:00 PM

*The Russellville Historic District Commission was created to oversee the creation and operation of historic districts within the City of Russellville. - Ordinance No. 2011, February 21, 2008*

### **City Council Chamber - City Hall**

#### Commissioners:

Betsy McGuire, Chair

Suzanne Alford, Vice-Chair

Judy Galloway, Secretary

Steve Newby

Greg Barborek

Polly Hardin

Beverly Hooten

Nathan George

Leo Cantu

#### Liaisons:

Sara Jondahl - City Planner, Danielle Housenick - MSR Director, Trey Smith - City Attorney, T. Kirk Sloan - Fire Chief, Richard Setian - Fire Marshall / Building Official, Iain Montgomery - AHPP CLG Director

#### City Council Liaison:

Phyllis Carruth

#### Staff:

Victoria Marchant - Historic Preservation Officer & Planner 1

#### **Call to Order & Welcome**

- Call to order, roll call and welcome.
- Review and approval of the minutes from August 26, 2021 meeting.

#### Agenda:

- Review of a COA for 312 West 2nd Street for replacement of existing awning fabric for Garage Arcade by Emily Young.
- Review of a COA for a sign at 109 S. Boulder and a wooden single light wood door by Steve Newby.

#### Unfinished Business:

- Has a check box been added to the COA to indicate whether or not the project is a tax credit project or if the applicant is receiving grant money for the project?
- Graffiti removal on 314 West "B" Street, 220 N. Commerce Ave and other areas in the Downtown Historic District disfigured by graffiti according to the *Defacement of Property Section* of City Ordinance 1865? Should products for this work be approved by the commission?
- What is the next step in the process for the Old Town Neighborhood after survey completion by AHPP Staff and determination that 63% of surveyed structures are contributing?
- Revised letter to property owners and business owners and updating of brochures.
- Report on Latimore Tourist Home Phase I progress.

#### New Business:

- Ghost sign on the Shinn Building. Steve Newby
- Electronic Signatures

#### Adjournment: