

**RUSSELLVILLE  
HISTORIC DISTRICT COMMISSION**

**MINUTES**

**Regular Meeting – Thursday, August 22, 2019  
CITY HALL – COUNCIL CHAMBERS**

**Commissioners Present:**

Greg Barborek – Chair  
Judy Galloway – Secretary  
Steve Newby  
Polly Hardin

Suzanne Alford-Hodges – Vice-Chair  
Linda Carnahan  
Kathy Price  
Betsy McGuire

**Commissioners Absent:**

Beverly Hooten

**City Council Liaison Absent:**

Phyllis Carruth

**Staff Present:**

None

**Advisors Present:**

Danielle Housenick, MSR Director

**Advisors Absent:**

Brian Holstein - Director City Development, Trey Smith – City Attorney

**Call to Order & Welcome @ 5:07PM:**

Mr. Barborek called the August 22, 2019 meeting of the Russellville Historic District Commission to order at 5:07PM and a quorum was established.

Betsy McGuire was welcomed as the newest commission member.

Sara Jondahl was introduced and welcomed as the new city planner.

**Approval of Minutes:**

Mr. Barborek asked if everyone had read the minutes of the June 27, 2019 regular meeting. Motion was made by Ms. Alford to accept the minutes as written. Mr. Newby made the second and the minutes were approved unanimously by voice vote.

**Staff Report:**

None

**Agenda:**

Item one was discussion of updated commission terms presented by Ms. Galloway. On reading the terms errors were discovered and a revised list will be sent to all commissioners and to CLG Coordinator, Catherine Barrier.

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Item two on the agenda was a vote on the recommendation by Ms. Alford-Hodges that all commissioners be familiar with the ordinances and bylaws and attend at least one training per year. Mr. Newby made the motion and Ms. Hardin the second. The change was approved by a voice vote.

The next item on the agenda was discussion of the establishment of a neighborhood historic district suggested by Ms. Alford-Hodges. The first step to be taken to establish a National Register District would be to contact Mason Toms, the National Register Program Coordinator for the AHPP and get him to come to Russellville and make a determination whether or not the proposed area would qualify. Ms. Alford-Hodges had not contacted Mr. Toms since the last meeting, but will do so and report at next month's meeting.

Ms. Galloway reminded commission members to sign up for CAMP at the Arkansas Historic Preservation on September 20. She will resend the link for the sign up page.

**Old Business:**

**New Business:**

Mr. Jones has resigned as Historic Preservation Officer for the commission. Sara Jondahl indicated that the Mayor will appoint someone in the planning office as HPO. Catherine Barrier will come to Russellville to do the training for the new officer. Ms. Galloway said that she hoped that the Mayor would appoint someone with an interest in historic preservation.

Ms. McGuire pointed out that next year is the sesquicentennial for Russellville and asked if the commission had any plans to use this celebration to increase the HDC's visibility and promote education and understanding of Russellville's heritage. She suggested a possible walking tour of the downtown.

MSR Advisor, Danielle Housenick, said that the city was planning a celebration in connection with the June 20, 2020 Art Walk. She will keep the commission apprised of planned activities.

**Adjournment:**

Mr. Newby made the motion to adjourn at 5:27PM. Ms. Price made the second. Motion passed by a voice vote.

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Greg Barborek - Chair

Date