

RUSSELLVILLE AIRPORT COMMISSION

Minutes

DATE 5/21/2019

MEMBERS PRESENT:

Bill Rowlett X
Kevin Burnham X
Tommy Littleton X
Paul Horney ABS

Dwight Talburt X
Les Teaff X
Bill West X

GUESTS:

Radio _____
News Sean Ingram **X**

Bob Chatman X

Rick Harrell _____

Mayor Richard Harris _____

Airport Manager:

Keith Frazier X

Meeting Started at 5:56 **PM**

Introduction of Guests

Accept the Minutes 3/26/2019 Passed 6 - 0, 1 ABS

Motioned by: LT

Seconded by: BW

Manager's Report

Jet A Sales in April 2019: 5618 gallons

AVGAS Sales in April 2019- 1825 gallons

Total Fuel Volume in April 2019- 7443 gallons

Self Service Statistics April 2019: 642 gallons 61 sales, 35.17% of AVGAS Volume, 8.63% of Total Volume, Average 10.53 gallons per sale

End of April 2019 YTD Fuel Volume : 24197 gallons which is a **3.17% decrease compared last April 2018**

Financial - Accounts Receivable Aging for April 2019: 2>90, 2>60

**City Hanger Occupancy in April 2019 was: 70.88% City Enclosed Hangar 100%
City Shade Hangars 40 % Private Hangars 100%**

Self Sufficiency for April 2019 65.84% / 58.34%

MANAGER’S REPORT / FINANCIAL REPORT:

Accept the Manager’s Passed 6 -0, 1 ABS

Motioned by: KB

Seconded by: BW

OLD BUSINESS

1. AIP Grant FY-19 Update- Bob Chatman - Job Advertised. Bids will be read on 5-29-2019. Several Contractors have expressed interest in the work.
2. Website redesign (City) - Meeting held, preliminary planning continuing.
3. Discussion to start the process for making an ADA application for a grant to build new hangars. (Size and Quantity) - 4 people currently on the waiting list. According to Chapman the State has funded 1 or 2 hangars recently. Funds are short. If funding becomes available \$315,000 would be the upper limit. This amount would not cover the paving requirements. City Matching would be \$60,000 to \$80,000

NEW BUSINESS:

1. Draft for Landside Development Proposal sent out. The proposal will be submitted to the Mayor this week.

MISCELLANEOUS: : Fly-In June 22 11am-2 pm Food and Music - Music Fly-in. Rockin the Runway 3 scheduled for September 1, 2019.

MEETING ADJOURNED : 6:40 PM