

Agenda
Russellville City Council Meeting
Thursday, February 17, 2022 6:00 p.m.

Welcome and Call to Order. Mayor Richard Harris

Invocation. Tony Griffin

Roll Call. Gina Skelton, City Clerk-Treasurer

Approval of Minutes. January 3 and January 20, 2022

Financial Report. Robin Johnson, Finance Director

Mayor's Report.

Item 1. Roll Call for council Members to ensure that they have received and reviewed the Regulatory Basis Financial Statements from the Legislative Joint Auditing Committee.

Item 2. Consideration of Appointment of Wayne Cummings to the Board of Adjustment. Unanimously recommended by the Planning Commission.

Departmental Report. **Airport**

Personnel Committee. **No Report**

Finance Committee. Eric Westcott (Chairperson), Mark Tripp, Phyllis Carruth and Chris Olson.

Item 1. Appropriation

Appropriated from the General Fund **2021 Year End Carryover Balance** the sum of **\$28,000.00** to be used for the following purposes:

PURCHASE OF TWO K9 UNITS PLUS HANDLER TRAINING AND EQUIPMENT

DEPARTMENT: POLICE DEPARTMENT

EXPENDITURE: 04-111-5241 K-9 UNIT EXPENSE \$ 28,000.00

Item 2. Consideration of a Resolution for the Amendment to the General Fund Revenues and Expenditures Budget for the City of Russellville, Arkansas, For The Twelve (12) Months Beginning January 1, 2022 and Ending December 31, 2022, Appropriating Additional Money for Economic Fund

26 and For Other Purposes. Submitted by Mayor Harris and Robin Johnson, Finance Director

Item 3. Appropriation

Appropriated from the General Fund 2021 Year End Carryover Balance the sum of **\$13,000.00** to be used for the following purposes:

PURCHASE OF CAD PAGING AND CAD WEB MONITORING FOR RFD AND RPD TO IMPROVE CONNECTIVITY TO 911 IN MOBILE UNITS

DEPARTMENTS: FIRE DEPARTMENT AND POLICE DEPARTMENT

**EXPENDITURE: 01-110-5217 SERVICE CONTRACTS \$ 6,500.00
01-111-5217 SERVICE CONTRACTS \$ 6,500.00**

Item 4. Appropriation

Appropriated from the Fire Contingency Fund and the Fire Insurance Premiums Fund the total sum of **\$349,228.01** to be used for the following purposes:

Purchase of Live burn Facility for Russellville Fire Department

DEPARTMENT: FIRE DEPARTMENT

FIRE CONTINGENCY FUNDING

EXPENDITURE: 20-110-5510 BUILDING \$87,307.00

FIRE INSURANCE PREMIUMS FUNDING

EXPENDITURE: 21-110-5510 BUILDING \$261,921.01

Item 4a.

Consideration of a Resolution Accepting a BID From Fire Training Structures, LLC, to Build a Multi Story Live Burn Facility For The City Authorizing the Mayor and City Clerk to Execute an Agreement With Fire Training Structures, LLC, For The Construction of the Multi Story Live Burn Facility and For Other Purposes. Submitted by the RFD.

Item 5. Appropriation

Appropriated from the City 2021 General Fund Carryover Balance the sum of **\$2,572.96** to be used for the following purposes:

To be combined with the proceeds from an insurance claim of \$35,675.00 to replace a 2020 Ford Explorer Police Vehicle (Vehicle was totaled in an accident on 01/24/22). Additional funding of \$2,572.96 from the 2021

Carryover Balance is also required to cover the cost increase. The Replacement Vehicle is a 2022 Ford Hybrid Police Unit Vehicle purchased from the State Contract SP-21-0015 Type HPU 10133946.

DEPARTMENT: POLICE DEPARTMENT

REVENUE:

04-111-4161 INSURANCE REIMBURSEMENT \$35,675.00
04-111-4171 TRANSFER OF FUNDS

\$2,572.96

EXPENDITURE: 04-111-5513 VEHICLE \$38,247.96

Item 6. Consideration of an Ordinance Approving and Adopting an Amendment to the Permit fees Related to New Residential Construction for Single Family, Duplex, Triplex, Quadplex or 4 Unit Townhomes for a One (1) Year Period and for Other Purposes. Submitted by Sara Jondahl, City Planner and Trey Smith, City Attorney

Unfinished (Old) Business.

Item 1. Consideration of an Ordinance Establishing a Public and Private Street Renaming Process and Criteria for the City of Russellville, Arkansas and for Other Purposes. **Third and Final Reading.** Submitted by Trey Smith

Item 2. Consideration of an Ordinance for the Vacation and Abandoning Fourteen (14) Feet of North Cleveland Avenue and Eight (8) Feet Along East “H” Street Along Lots 1 and 12 of Block 101 of the J.L. Shinn Addition for Property Located at 201 East “G” Street in the City of Russellville, Pope County, Arkansas, and for Other Purposes. Submitted by Valley Christian School on behalf of Russellville First Assembly of God. (VAC-1121-000154) Unanimously recommended by the Planning Commission. **Second of Three Readings.**

Item 3. Consideration of an Ordinance Amending the Zoning Code for the City of Russellville, Arkansas, Ordinance No. 1966, and for Other Purposes. Submitted by Donna Andrews. (ZONE-1121-000153) Recommended approval by the Planning Commission by a vote of 5-1 with 1 abstaining. **Tabled at the January 20, 2022 Council Meeting.**

Item 3a. Consideration of an Ordinance Amending the Zoning Code for the City of Russellville, Arkansas, Ordinance No. 1966, and for Other Purposes. Submitted by Donna Andrews. (ZONE-1121-000153) Recommended approval by the Planning Commission by a vote of 5-1 with 1 abstaining.

Tabled at the January 20, 2022 Council Meeting.

New Business.

- Item 1.** Consideration of a Resolution Expressing the Willingness of the City of Russellville to Partner with Arkansas Department of Transportation for the East 4th Street Railroad Signal Upgrade Railway Highway Crossing Improvement; and Authorizing the Mayor and City Clerk Treasurer to Enter Into and Sign the Necessary Documents with the Arkansas Department of Transportation for the Project and for Other Purposes. Submitted by Glenn Newman, City Engineer.
- Item 2.** Consideration of a Resolution to Authorize the Mayor and City Clerk Treasurer to Enter Into an Agreement for Design Engineering Consultant services for the Waterloo Ave. & E. 2nd Street Improvements Project for the City of Russellville, Arkansas and for Other Purposes. Submitted by Glenn Newman, City Engineer.
- Item 3.** Consideration of a Resolution to Accept a BID for the West Main Place Drainage Improvements Project for the City of Russellville, Arkansas; to Authorize the Mayor and City Clerk Treasurer to Enter Into an Agreement for Said project for the City of Russellville, Arkansas and for Other Purposes. Submitted by Glenn Newman, City Engineer.
- Item 4.** Consideration of a Resolution to Accept a BID for Parkway Drive-Davis Drive Box Culvert Replacement Drainage Project for the City of Russellville, Arkansas; to Authorize the Mayor and City Clerk Treasurer to Enter Into an Agreement for Said Project for the City of Russellville, Arkansas and for Other Purposes. Submitted by Glenn Newman, City Engineer.
- Item 5.** Consideration of an Ordinance Revision the PUD Zone of Certain Realty in the City of Russellville, Arkansas and For Other Purposes. Unanimously recommended by the Planning Commission.
- Item 6.** Consideration of Resolution Granting a Special Use Permit to Operate an Ice Vending Machine at 1301 S Arkansas Ave and for Other Purposes. Submitted by James Mitchener on behalf of Edwin Martinez. (SPUP-0122-000174) Unanimously recommended by the Planning Commission.
- Item 7.** Consideration of an Ordinance Approving the Final Plat of Thunderbird Square, a Minor Subdivision and Accepting the Dedication of the Easements to the City of Russellville, Arkansas and For Other Purposes.

Surveying on behalf of Halle Properties LLC. (PLAT-0122-000175)
Unanimously recommended by the Planning Commission.

Item 8. Consideration of an Ordinance Approving the Final Replat of Sweeden Addition, a Minor Subdivision and Accepting the Dedication of the Easements to The City of Russellville, Arkansas and For Other Purposes. Submitted by Barrett & Associates on behalf of Hughes Construction. (ISUB-0122-000177) Unanimously recommended by the Planning Commission.

Item 9. Consideration of a Resolution Setting a Public Hearing on 17th day of March 2022 for the Vacation of 15' of N Greenwich ROW along Lot 7 and 15' of East F Street ROW along Lots 7 & 8 Blk 93 JL Shinn Addition. Submitted by Rosario Lara. (VAC-0122-000180) Unanimously recommended by the Planning Commission.

Item 10. Consideration of an Ordinance for the Approval for the Application for a Private Club for La Chiquita Club 2, Inc. Submitted by Timm Murdoch.

Meetings.

1. Agenda Prep for Finance Committee Meeting, Tuesday, March 8, 2022 at 5:30 p.m. at City Hall First Floor Conference Room followed by the City Council Agenda Prep Meeting at 6:00 p.m.
2. Finance Committee Meeting, Thursday, March 17, 2022 at 5:30 p.m. at City Hall Council Chambers followed by City Council Meeting at 6:00 p.m.

Adjourn.